



Ref. No.: SVSU/AVGSCMC/2024-25/ FB-2

Dated: 17/04/2025

MINUTES OF THE FACULTY BOARD MEETING HELD ON APRIL 16TH 2025

A meeting of Faculty Board was held on 16/04/2025 at 2.00 pm in the office Prof. (Dr.) R.K. Ghai, Dean, FoMC & Director, AVGSCMC

The following members attended the meeting:

- | | |
|-----------------------------------------------------|----------------------------|
| 1. Prof. (Dr.) R.K. Ghai, Dean and Director | -Chairperson |
| 2. Dr. Savita Mohan, Director, GNOIT, Greater Noida | -External Expert(Academic) |
| 3. Mr. Ravindra Pandey, Business Head, Ananda Dairy | -External Expert(Industry) |
| 4. Dr. Avanish Kr. Tyagi, Professor | -Member |
| 5. Mr. Indraneel Bose, Asst. Prof. | -Member |
| 6. Ms. Garima Jain Goel, Asst. Prof. | -Member |
| 7. Dr. Padma Misra, Professor | -Convener |

At the onset, the Chairperson, Faculty Board welcomed all the members. The items were taken up as per agenda.

Agenda 1: To confirm the minutes of the Faculty Board meeting held on 01/04/2025.
(As per Annexure 1)

The member confirmed the minutes.

Agenda 2: To report action taken on the minutes of Faculty Board held on 01/04/2025.
(As per Annexure-2)

The members noted the action taken.

Agenda 3: To approve introduction of Apprenticeship Embedded Degree Programme(AEDP) 4-year Bachelor of Business Administration (Retail Operations) or BBA(Retail Operations)-AEDP from session 2025-2026 with proposed intake of 5 seats.
(As per Annexure-3)

Discussion: The discussion was held regarding the introduction. The ordinance was discussed. On the query of members why it is not a 3 year programme, the members were told that as per UP guidelines of September 2024-2025 the candidate must first complete 3 years study and must go for apprenticeship in the fourth year to earn a AEDP degree. As per UGC guidelines for a 3 year programme minimum 6 months apprenticeship is must, so 6th semester is dedicated to on-the-job training (OJT) and a 4-year programme must have minimum two 6-month trainings so 8th semester is also dedicated to on-the-job training (OJT). There is an option to exit and entry the programme at each year. So, a student doing 3-year programme will fulfill UGC norms and a student completing 4-year programme will fulfill both UGC and UP Government norms.

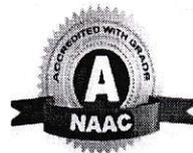


SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

Faculty of Management & Commerce

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Resolution: The members unanimously decided to pass the proposal and forwarded it to Academic Council for ratification.

Action to be Taken by	Academic Council
Timeline to complete the assigned task	Session 2024-2025

Agenda 4: To approve introduction of Apprenticeship Embedded Degree Programme(AEDP) 4-year Bachelor of Commerce (Logistics) or B.Com(Logistics)-AEDP from session 2025-2026 with proposed intake of 5 seats. (As per Annexure-4)

Discussion: The discussion was held regarding the introduction. The ordinance was discussed. On the query of members why it is not a 3 year programme, the members were told that as per UP guidelines of September 2024-2025 the candidate must first complete 3 years study and must go for apprenticeship in the fourth year to earn a AEDP degree. As per UGC guidelines for a 3 year programme minimum 6 months apprenticeship is must, so 6th semester is dedicated to on-the-job training (OJT) and a 4-year programme must have minimum two 6-month trainings so 8th semester is also dedicated to on-the-job training (OJT). There is an option to exit and entry the programme at each year. So, a student doing 3-year programme will fulfill UGC norms and a student completing 4-year programme will fulfill both UGC and UP Government norms. The importance of the programme was highlighted stating growth of supply chain and logistics.

Resolution: The members unanimously decided to pass the proposal and forwarded it to Academic Council for ratification.

Action to be Taken by	Academic Council
Timeline to complete the assigned task	Session 2024-2025

Agenda 5: To approve introduction of Apprenticeship Embedded Degree Programme(AEDP) 4-year Bachelor of Commerce (E-Commerce Operations) or B.Com(E-Commerce Operations)-AEDP from session 2025-2026 with proposed intake of 5 seats. (As per Annexure-5)

Discussion: The discussion was held regarding the introduction. The ordinance was discussed. On the query of members why it is not a 3 year programme, the members were told that as per UP guidelines of September 2024-2025 the candidate must first complete 3 years study and must go for apprenticeship in the fourth year to earn a AEDP degree. As per UGC guidelines for a 3 year programme minimum 6 months apprenticeship is must, so 6th semester is dedicated to on-the-job training (OJT) and a 4-year programme must have minimum two 6-month trainings so 8th semester is also dedicated to on-the-job training (OJT). There is an option to exit and entry the programme at each year. So, a student doing 3-year programme will fulfill UGC norms and a student completing 4-year programme will fulfill both UGC and UP Government norms. The importance of the programme was highlighted stating the growth of ecommerce and cyber issues in the country.

Resolution: The members unanimously decided to pass the proposal and forwarded it to Academic Council for ratification.

Action to be Taken by	Academic Council
Timeline to complete the assigned task	Session 2024-2025



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Agenda 6: To discuss introduction of Apprenticeship Embedded Degree Programme(AEDP) 4-year Bachelor of Commerce (Banking, Financial Services and Insurance) or B.Com(Banking, Financial Services and Insurance)-AEDP from session 2025-2026 with proposed intake of 5 seats.

(As per Annexure-6)

Discussion: The discussion was held regarding the introduction. The ordinance was discussed. On the query of members why it is not a 3 year programme, the members were told that as per UP guidelines of September 2024-2025 the candidate must first complete 3 years study and must go for apprenticeship in the fourth year to earn a AEDP degree. As per UGC guidelines for a 3 year programme minimum 6 months apprenticeship is must, so 6th semester is dedicated to on-the-job training (OJT) and a 4-year programme must have minimum two 6-month trainings so 8th semester is also dedicated to on-the-job training (OJT). There is an option to exit and entry the programme at each year. So, a student doing 3-year programme will fulfill UGC norms and a student completing 4-year programme will fulfill both UGC and UP Government norms.

Resolution: The members unanimously decided to pass the proposal and forwarded it to Academic Council for ratification.

Action to be Taken by	Academic Council
Timeline to complete the assigned task	Session 2024-2025

Agenda 7: To approve the introduction of New elective subjects in UG Program from session 2025-2026.

(As per Annexure 7a and 7b)

Discussion: The board members were informed of the growing importance of Data analytics and Business Intelligence. Hence, electives were being added to NEP based -BBA and B.Com from session 2025-2026. The new structure was circulated for all the members to access.

Resolution: The members unanimously decided to pass the proposal and forwarded it to Academic Council for ratification.

Action to be Taken by	Academic Council
Timeline to complete the assigned task	Session 2024-2025

Agenda 8: To Modify 4th year of BBA (research) as per UP Government NEP Guidelines 2024-2025 to be called as BBA(Honours) and BBA(Honours with Research) (As per Annexure 8)

Discussion: The board members were informed that according to the guidelines the structure was being modified and guidelines were being adopted for the award of 4-year BBA (Honours) degree and 4-year BBA (Honours with Research). The members were also informed that a student completing 4-year BBA(Honours with Research) will be able to take direct admission in PhD degree as per the university norms it seeks to take admission in. A 4-year BBA(Honours) degree holder will be able to take admission in the second year of Masters Programme.

Resolution: The members unanimously decided to pass the proposal and forwarded it to Academic Council for ratification.

Action to be Taken by	Academic Council
Timeline to complete the assigned task	Session 2024-2025

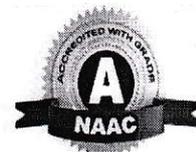


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Agenda 9: To Modify 4th year of B.Com (research) as per UP Government NEP Guidelines 2024-2025 to be called as B.Com(Honours) and B.Com(Honours with Research) (As per Annexure 9)

Discussion: The board members were informed that according to the guidelines the structure was being modified and guidelines were being adopted for the award of 4-year B.Com (Honours) degree and 4-year B.Com (Honours with Research). The members were also informed that a student completing 4-year B.Com(Honours with Research) will be able to take direct admission in PhD degree as per the university norms it seeks to take admission in. A 4-year B.Com(Honours) degree holder will be able to take admission in the second year of Masters Programme.

Agenda 10: To purpose Modification in 2-year Masters of Commerce Degree Programme (M.Com) in Compliance with NCrF. (As per Annexure 10)

Discussion: The board members were informed that according to the guidelines the structure was being modified. The programme will be NEP and NCrF guidelines compliant.

Resolution: The members unanimously decided to pass the proposal and forwarded it to Academic Council for ratification.

Action to be Taken by	Academic Council
Timeline to complete the assigned task	Session 2024-2025

Agenda 11: To approve Introduction and implementation of Apprenticeship Embedded Degree Programme (AEDP) 3-year 'Bachelor of Science (B.Sc.) in Culinary Management' from the academic session 2025-2026.

Discussion: The Board of Studies members discussed and deliberated on the proposal for the introduction and implementation of a new undergraduate programme titled "**Bachelor of Science (B.Sc.) in Culinary Management**", a 3-year degree programme designed in alignment with the **National Education Policy (NEP) 2020** and the **Apprenticeship Embedded Degree Programme (AEDP)** guidelines.

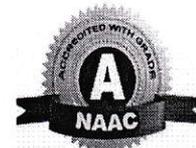
After careful consideration, the Board unanimously resolved to approve the proposal with the following key points:

1. **Programme Title:** B.Sc. in Culinary Management
2. **Duration:** 3 Years (6 Semesters)
3. **Academic Framework:** As per NEP-2020 and AEDP guidelines, including multidisciplinary curriculum components, skill enhancement, multiple exit options and 6 months Apprenticeship through NATS- National Apprenticeship Training Scheme & BOAT-Board of Apprenticeship Training
4. **Intake Capacity:** 20 seats (initial proposed intake)
5. **Implementation Session:** Academic Year 2025-26
6. **Eligibility Criteria:** 10+2 (Any Stream) or equivalent qualification from a recognized board.
7. **Total Programme Fee:** Rs.2,47,500/-
8. **Approval Process:** The proposal will be forwarded to the Academic Council for final approval and further necessary action.

Resolution: The Board members expressed that the introduction of this programme would significantly enhance the academic offerings of the college and cater to the growing industry demand for professionally trained culinary experts with managerial competencies.

The members unanimously decided to pass the proposal and forwarded it to Academic Council for ratification.

Action to be Taken by	Academic Council
Timeline to complete the assigned task	Session 2024-2025



Agenda 12: Introduction and implementation of 1-Year 'Certificate Programme in Food Production & Bakery' from the academic session 2025-2026.

Discussion: The Board of Studies members considered the proposal to introduce a new **1-Year Certificate Programme in Food Production & Bakery**, with effect from the academic session **2025-26**, in place of the existing **Diploma in Hotel Management** programme.

Following a detailed discussion and analysis of current industry trends and student interests, the Board unanimously resolved to approve the proposal with the following specifics:

1. **Programme Title:** Certificate Programme in Food Production & Bakery
2. **Duration:** 1 Year (2 Semesters), Internship in 2nd semester.
3. **Intake Capacity:** 20 Seats (proposed)
4. **Programme Objective:** To equip students with fundamental knowledge and practical skills in food production and bakery, tailored to meet the current demands of the hospitality and food service sectors with 6 months Industrial Training.
5. **Replacement:** This certificate programme will replace the existing Diploma in Hotel Management from the academic session 2025-26 onwards.
6. **Eligibility Criteria:** 10th Pass or equivalent from a recognized board.
7. **Age Limit:** Minimum age at the time of admission in Certificate Programme in Food Production & Bakery is 17 years
8. **Total Programme Fee:** Rs.55,000/-
9. **Approval Process:** The resolution will be forwarded to the Academic Council for approval and subsequent implementation.

Resolution: The Board members expressed that the new Certificate Programme will provide a more focused skill-based learning pathway and better align with the employability goals of short-term hospitality education for 10th pass students.

The members unanimously decided to pass the proposal and forwarded it to Academic Council for ratification.

Action to be Taken by	Academic Council
Timeline to complete the assigned task	Session 2024-2025

Agenda 13: Re-implementation of 1 Year 6 Months Diploma in Food Production & Bakery programme.

Discussion: The Board of Studies members reviewed the proposal for the **re-implementation of the 1 Year 6 Months Diploma in Food Production & Bakery**, which was earlier marked for discontinuation. The proposal was presented in light of renewed interest from students and increased industry demand for specialized professionals in culinary and bakery arts.

After due deliberation, the Board unanimously resolved to approve the re-implementation of the programme with the following details:

1. **Programme Title:** Diploma in Food Production & Bakery
2. **Duration:** 1 Year 6 Months (Three Semesters, including Industrial Training)
3. **Intake Capacity:** 10 Seats (proposed)
4. **Rationale for Re-introduction:** To provide a comprehensive and intensive training programme focusing on practical and theoretical knowledge in culinary operations and bakery, catering to both skill development and employability.
5. **Eligibility Criteria:** 10+2 (Any Stream) or equivalent from a recognized board.
6. **Total Programme Fee:** Rs.75000/-
7. **Approval Process:** The resolution shall be submitted to the Academic Council for final approval and implementation starting from the academic session 2025-26.

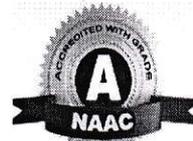


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Resolution: The Board members acknowledged the importance of this diploma in supporting aspiring culinary professionals and enhancing the vocational training portfolio of the college.

The members unanimously decided to pass the proposal and forwarded it to Academic Council for ratification.

Action to be Taken by	Academic Council
Timeline to complete the assigned task	Session 2024-2025

Agenda 14: Approval of increase in student intake for B.Voc (Hospitality & Tourism) programme for the academic session 2025-2026: 60 Seats

Discussion: The Board of Studies members considered the proposal for increasing the student intake for the Bachelor of Vocation (B.Voc) in Hospitality & Tourism programme for the upcoming academic session 2025-26.

After reviewing the academic performance, infrastructural capacity, and increasing demand for vocational education in the hospitality and tourism sector, the Board unanimously resolved to approve the proposed intake with the following details:

1. **Programme Title:** B.Voc in Hospitality & Tourism (H&T)
2. **Academic Session:** 2025-26
3. **Proposed Intake:** 60 Seats
4. **Rationale:** To accommodate growing student interest and align with the objectives of skill-based vocational education as promoted by NEP-2020.

Resolution: The members unanimously decided to pass the proposal and forwarded it to Academic Council for ratification.

Action to be Taken by	Academic Council
Timeline to complete the assigned task	Session 2024-2025

Agenda 15: Approval of student intake for BHMCT programme for the academic session 2025-26: 90 seats

Discussion: The Board of Studies members reviewed the admission trends of the Bachelor of Hotel Management and Catering Technology (BHMCT) programme over the past three academic years. It was observed that the number of admissions has consistently remained below 80 students.

In light of this data and after a detailed discussion, the Board unanimously resolved to approve the following:

1. **Programme Title:** Bachelor of Hotel Management and Catering Technology (BHMCT)
2. **Academic Session:** 2025-26
3. **Proposed Intake:** 90 Seats
4. **Rationale:** The intake is adjusted to reflect realistic enrollment trends while ensuring optimal use of academic resources and maintaining the quality of education.
5. **Approval Process:** The resolution will be forwarded to the Academic Council for final approval and implementation.

Resolution: The Board members agreed that this revised intake would better align with current demand and institutional capacity, while continuing to support student learning and industry relevance.

The members unanimously decided to pass the proposal and forwarded it to Academic Council for ratification.

Action to be Taken by	Academic Council
Timeline to complete the assigned task	Session 2024-2025



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Agenda 16: Planning and Implementation of Value-Added Courses (VACs) for the Academic Session 2025–2026.

Discussion: The Board deliberated upon the proposal to introduce a structured schedule of Value-Added Courses (VACs) for the upcoming academic session 2025–2026, with the primary objective of enhancing skill-based learning and industry readiness among students across various programs at Bhikaji Cama Subharti College of Hotel Management. The following Value-Added Courses were finalized:

1. **Food Fusion (Code: HM/VAC-FF)** – 30 hours, to be conducted during September–October 2025;
2. **Event Management – F&B Service (Code: HM/VAC-EM)** – 30 hours, scheduled for November–December 2025;
3. **Hotel Softwares (Code: HM/VAC-HS)** – 30 hours, planned for February–March 2026;
4. **Eco-friendly Practices in Housekeeping (Code: HM/VAC-EPH)** – 30 hours, proposed during March–April 2026; and
5. **Rashtrabodh (Code: HM/VAC-RB)** – 30 hours, also set for March–April 2026.

These courses aim to enrich the students' practical knowledge, instill sustainable and patriotic values, and develop competence in technological tools relevant to the hospitality sector.

Resolution: The Board unanimously approved the implementation of all five Value-Added Courses for the academic session 2025–2026, and recommended that the respective coordinators and departments begin preparatory planning, including resource mobilization, expert identification, and student registration mechanisms, at the earliest.

The members unanimously decided to pass the proposal and forwarded it to Academic Council for ratification.

Action to be Taken by	Academic Council
Timeline to complete the assigned task	Session 2024-2025

Agenda 17: Proposal for Closure of Programmes from the Academic Session 2025–2026

Discussion: The Board of Studies members discussed the proposal regarding the closure of selected academic programmes that have witnessed **consistently low or no student admissions** over the past academic sessions. After a detailed review of admission records, faculty workload, and institutional resource allocation, the Board unanimously resolved to recommend the closure of the following programmes with effect from the **academic session 2025–2026**:

1. **BTTM (Bachelor of Travel & Tourism Management)**
2. **B.Sc. C.A. (Bachelor of Science in Culinary Arts)**
3. **DFBS (Diploma in Food & Beverage Service)**

The proposal for closure will be forwarded to the Academic Council for formal approval and administrative action.

Resolution: The members unanimously decided to pass the proposal and forwarded it to Academic Council for ratification.

Action to be Taken by	Academic Council
Timeline to complete the assigned task	Session 2024-2025

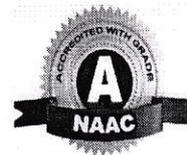


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Agenda 18: Any other Agenda Items with the permission of the chairman.

No other agenda item was discussed.

Prof. (Dr.) Padma Misra
Convener

Prof. (Dr.) R.K. Ghai
Chairperson
(Dean, FOMC; Director, AVGSCMC)

Prof. (Dr.) R.K. Ghai
Dean, FoMC & Director AVGSCMC
SVSU, Meerut (UP)